

Huntington Forest Homeowners Association

Board Meeting

October 9, 2014

Meeting Called to order: 7:50PM. Meeting site: 3311 Fallen Tree Ct.

Attendees:

Arienne Reilly	Donna Clay	Mike Tanner – by Phone
John Schaefer	Kathy Spitzer	Steve Danz

Homeowner Attendees:

Steve Piper	Jess Schrum
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Minutes from previous Board Meeting: not available. Will have for next meeting.

Reports:

Vice President – presented by Arienne Reilly:

- Annual Meeting date: Thursday, November 20th. Verifying availability at Cameron United Methodist Church.

ACTION: Contact Nancy Williams to check availability at Church. **Kathy Spitzer**

- Notice needs to be postmarked by October 21st. (Want to be in mail by October 20th)
- Letter needs to contain location, date, time & Proxy. Normally return to Secretary...this time return to Vice Secretary – John Schaefer + his address.

ACTION: Need to produce package. **Steve Danz**

ACTION: Need team to stuff. **No assignment**

ACTION: Need Labels for homeowners & need return labels (HFHOA PO Box address) for envelopes.
Steve Piper

- Board Members expiring terms: John Schaefer, Kathy Spitzer, Arienne Reilly
- Slate of Community running for open Board positions: Kathy Spitzer, Stephen Piper, Grace Washburn

Motion to accept Vice President's report: John Schaefer. 2nd: Kathy Spitzer. Report approved.

Treasurer's Report – presented by Stephen Piper:

- The Dues for 2015 will be \$106.57. That is 5%, which is greater than the CPI.
Motion to accept: Steve Danz, 2nd: Kathy Spitzer. 5 in favor, 0 oppose. New rate is passed.

- Reminder: CD rates at Burke & Herbert are the same for both '6 month' or '30 day'
- Dues: 2 still outstanding. Steve will provide the names prior to Annual Meeting, if they have not paid by that time.
- Neighborhood Directory: Steve Piper will update & try to provide by Annual Meeting.
- 2015 Budget: recommendation of 5% increase across the board. No decision made.

Motion to approve: Mike Tanner. 2nd: Kathy Spitzer. Report approved.

ARC Report – given by Donna Clay:

- 3 requests from home owners – new siding, windows, trim, stone façade & new front door color. All approved.
- Neighborhood walk-around e-mails have been sent out with requests for reply within 30 days. If no reply, ARC will send out formal letters.
- There were 25 e-mails – 8 replies, 9 phone calls – of which all 9 households have replied w/dates & times of work to be completed.

ACTION: Need to contact Ursula from Reese Broome to speak for 30 minutes at our Annual Meeting.

Arienne Reilly

Motion to approve: Steve Danz. 2nd: John Schaefer. Report approved.

Land Use Report – presented by John Schaefer:

- Penn Daw Update: Building height will be 4-4-3 stories, not 5-4-3 stories. Builder found 5 stories would be too tall. Fresh Market Grocery store is still at 50-50 shot. Shovel Down in 1 – 1.5 years.
- Issues between 2 communities in Kingstowne over building & marine clay...stay tuned.

Motion to approve: Steve Danz. 2nd: Donna Clay. Report approved.

Common Area Report – given by Mike Tanner:

- Signs have been posted.

Motion to approve: John Schaefer. 2nd: Kathy Spitzer. Report approved.

Other Items:

ACTION: John Schaefer to explore possibility of getting language written to change our current By-Laws to 2/3rds community voting to change anything in By-Laws. Try to have ready to go out in Call Letter package.

- Mr. Taber said he would be happy to assist in upkeep of HFHOA Website.

ACTION: Arienne Reilly will check with our 'Web Master' on support and availability.

Next Meeting: Monday, November 10th. Date & Location to be announced later.

Meeting adjourned at 9:35pm

