

Huntington Forest Homeowner's Association

Special Board Meeting

November 30, 2015

Meeting called to order at 7:17 pm. Meeting held at Montessori School of Alexandria, 6300 Florence Ln.

Board Member Attendees:

Kerry McCabe, Laura Robinson (phone), Steve Danz, Kathy Spitzer, Grace Washburn, Jess Schrum, Steve Piper

Homeowner Attendees:

Linda Kreuger, Heidi Gaines, Debbie Clay-Mendez, Bill Mendez, Dawn Hendrik, Dan Manning, Dave Kolo

Secretary's Report – presented by Steve Danz

- Quorum is Present

President's Topics for Discussion – presented by Kerry McCabe

1. Kerry McCabe asked if anyone was recording the meeting. All attendees indicated they were NOT.
2. Set new Annual Meeting date
 - a. Motion to have meeting as early as possible.
 - i. Jess Schrum
 - ii. No Second
 - b. Motion to set date as 01/21/2016.
 - i. Steve Piper
 - ii. Second – Grace Washburn
 1. Aye – Kerry McCabe, Laura Robinson, Steve Danz, Kathy Spitzer, Grace Washburn, Steve Piper
 2. Nay – Jess Schrum
3. Postpone membership voting on document changes as suggested by Rees Broome.
 - a. Motion to defer as suggested by counsel.
 - i. Steve Piper
 - ii. Second – Jess Schrum
 - iii. Carried Unanimously
4. Decide on Proxy and Announcement for Annual Meeting
 - a. Motion to express preference for “white” proxy (instructed ballot w/o allowance for proxy holder to vote on other items raised at the meeting)
 - i. Steve Piper
 - ii. Second – Grace Washburn
 1. Aye – Steve Piper, Grace Washburn
 2. Nay – Kerry McCabe, Michael Tanner, Steve Danz, Kathy Spitzer, Jess Schrum
 3. Abstain – Laura Robinson
 4. Motion is defeated

- b. Motion to express preference for “green” proxy (instructed ballot with allowance for proxy holder to vote on other items raised at the meeting)
 - i. Steve Piper
 - ii. Second – Michael Tanner
 - iii. Discussion revealed that this “green” proxy had been reviewed by counsel and approved in previous years. There was also discussion that one homeowner had previously had issues with this particular language.
 - iv. Aye – Steve Danz, Michael Tanner, Kathy Spitzer, Kerry McCabe, Steve Piper, Grace Washburn
 - v. Nay – Jess Schrum
 - vi. Abstain – Laura Robinson
 - vii. Motion Carries
- 5. Annual Meeting “in-person” voting ballot
 - a. Discussion only
- 6. Proxy & Invoices to be mailed together
 - a. Motion to set Annual Dues due date at 02/29/2015 with interest accrued beginning 03/01/2015 for payments not received by 03/30/2015.
 - i. Steve Piper
 - ii. Second – Steve Danz
 - iii. Carried Unanimously
 - b. Motion to include proxy, meeting notice, dues invoice, and budget together in one mailing.
 - i. Michael Tanner
 - ii. Second – Jess Schrum
 - iii. Carried Unanimously
- 7. December Regular Board Meeting
 - a. Motion to change date of regular board meeting from 12/10/2015 to 12/15/2015 in order to perform regular board meeting and hear two formal homeowner complaints.
 - i. Steve Piper
 - ii. Second – Michael Tanner
 - 1. Aye – Kerry McCabe, Steve Piper, Steve Danz, Michael Tanner, Laura Robinson, Kathy Spitzer, Grace Washburn
 - 2. Nay – Jess Schrum

Other Business

- No other business related to the agenda.

Motion to Adjourn – 8:09pm

Steve Piper

Second – Kathy Spitzer

Carried Unanimously