

**Huntington Forest Homeowner's Association
Architectural Review Committee
Regular Meeting Minutes – September 6, 2016
Montessori School of Alexandria
6300 Florence Lane**

Committee Attendees: Steve Danz, Dave Kolo, Kim Wilson, Arienne Reilly, Grace Washburn, Jess Schrum

Absent Committee Members: Nina McDonald, Jedd Sorenson

Community Attendees: Rhonda Crawford

- I. Call to Order – 7:03pm
- II. Approve Minutes
 - a. No minutes to approve. Chair Danz will compile old minutes to be approved via email.
- III. Affirmed Approved Applications via Email
 - a. 6219 Gentle Lane – Garage Door
 - i. All members voted via email to approve
 - ii. Homeowner was notified on August 16, 2016
 - b. 3306 Gentle Court – Siding
 - i. All members voted via email to approve
 - ii. Homeowner was notified on August 28, 2016
- IV. Review/Vote on Current ARC Requests
 - a. 6278 Gentle Lane – Shed
 - i. Motion to Approve – Reilly
 - ii. Second – Washburn
 - iii. Approved Unanimously
 - b. 6277 Gentle Lane – Shed
 - i. Motion to Approve – Reilly
 - ii. Second – Washburn
 - iii. Approved Unanimously
 - c. 6203 Florence Lane – Windows
 - i. Discussion regarding uniformity of grid/pane size
 - ii. Motion to Approve with Uniform Grid Size – Washburn
 - iii. Second – Kolo
 - iv. Discussion – Schrum does not believe the homeowner meets the requirements for homeowner awareness signatures. Danz noted that the homeowner does have signature from affected homeowners.
 - v. Aye – Danz, Kolo, Reilly, Washburn, Wilson

- vi. Abstain – Schrum
 - vii. Approved
- V. ARC Guidelines Discussion – Chair Danz asked all members to please review and provide input on updated guidelines prior to next meeting.
- VI. Open Discussion – Nothing discussed
- VII. Adjourn
 - a. Motion to Adjourn – Danz
 - b. Second – Reilly
 - c. Unanimous
 - d. Adjourned at 7:16pm