

**Huntington Forest Homeowner's Association
Architectural Review Committee
Special Meeting Minutes – May 15, 2017, 7pm
Montessori School of Alexandria
6300 Florence Lane**

I. Call to Order-Establish Quorum-7:03pm

ARC Members Present: Rottenecker, Danz, Kolo, Devine-Ahl, Wilson, Sorenson, McDonald

Homeowners Present: Steve Piper, Kerry McCabe, Norma Conroy, Jesse Schrum, Arienne Reilly

II. Discussion of garage door approvals history-Kolo

- a. Approximately four years ago the ARC engaged an architect who identified six styles of garage doors appropriate for any home in the HFHOA. The ARC voted to add four of those styles to the Guidelines as authorized.
- b. Door #5 was left off the authorized list but was approved on one home as part of a major exterior alteration.
- c. Door #6 (four over four--16 panel door—with clear glass in top four panels
 - i. Discuss tonight for possible inclusion in Guidelines as authorized
 - ii. Already approved on one home as part of major exterior alteration
- d. Purpose of special meeting to consider authorizing additional garage door styles
 - i. Discrepancy noted regarding disagreement amongst Board members as to whether purpose of special ARC meeting was to reconsider garage door requested for 6223 Gentle Ln or to consider adding additional authorized garage doors to Guidelines
 1. Both options available
 2. ARC requests all motions captured accurately at future Board meetings to provide greater clarity
- e. Discussion ensued regarding Guideline 9.8 (f)(1) which states, “Windowed garage doors approved for installation by the ACC shall be bound by the following additional requirements: (1) Glass shall be entirely clear (no tinting, frosting, etching, reflecting, grilling, etc)”
- f. More historical background provided by former ARC Chair, Arienne Reilly regarding process of authorizing current list of four garage doors

- b. Motion to provisionally approve application for 6233 Gentle Ln garage door replacement contingent upon Board approval of garage door #6 and homeowner agreement to install garage door #6--Kolo**
 - i. Second--Rottenecker**
 - ii. Approved unanimously**

Steve Piper noted that the Board will try to convene in advance of the scheduled June 8 meeting in order to accommodate homeowner

- V. Motion to Adjourn at 7:46pm--Kolo**
 - a. Second--Danz**
 - b. Approved unanimously**